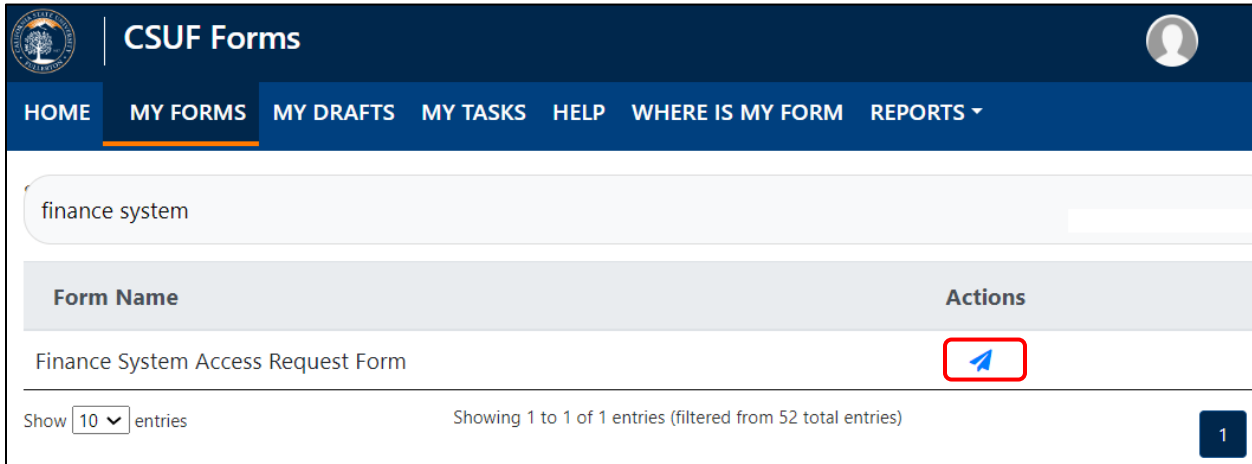
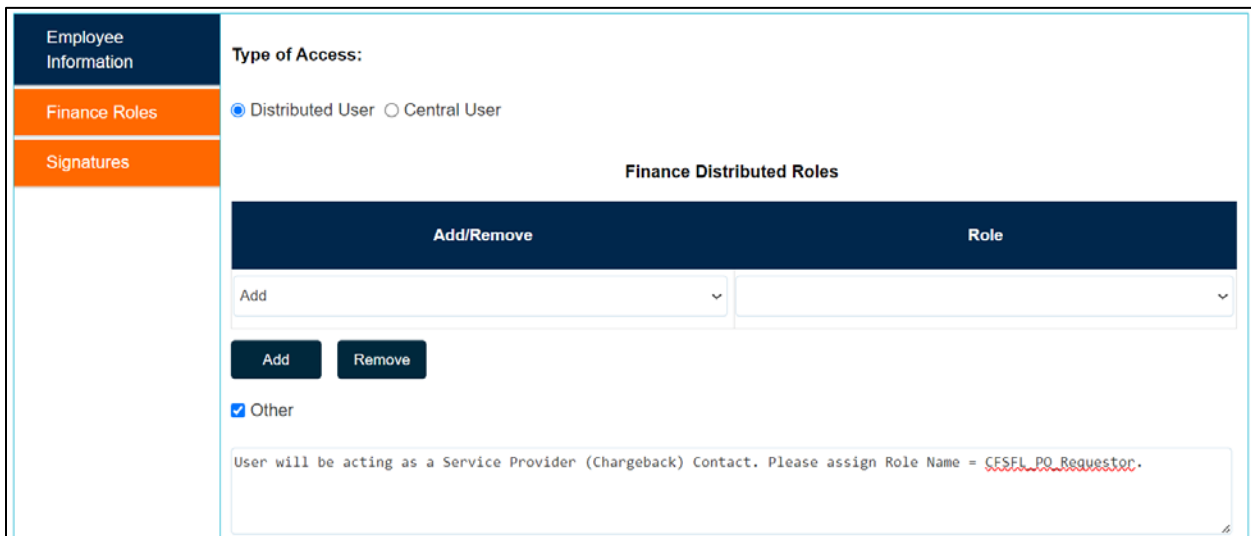


Navigation: Adobe Experience Manager (AEM) Form Portal > My Forms > Finance System Access Request Form



1. Complete Employee Information page.

2. Complete Finance Roles page.



- Select Distributer User.
- Select Add.
- Select Other box. Type "User will be acting as a Service Provider (Chargeback) Contact. Please assign Role Name = CFSFL_PO_Requestor."

3. Complete Signatures page.

| | | | | | |
|--|--|-------------|--------|---|---|
| Employee Information | Initiator's Signature | | | | |
| Finance Roles | <input checked="" type="checkbox"/> Please indicate that you have reviewed and completed the form. | | | | |
| Signatures | <table><tr><td>* Signature</td><td>* Date</td></tr><tr><td><input type="text" value="Lynn Ganac"/></td><td><input type="text" value="07/23/2024"/></td></tr></table> | * Signature | * Date | <input type="text" value="Lynn Ganac"/> | <input type="text" value="07/23/2024"/> |
| * Signature | * Date | | | | |
| <input type="text" value="Lynn Ganac"/> | <input type="text" value="07/23/2024"/> | | | | |
| | Comments <input type="text"/> | | | | |
| <p>Generate PDF Reset Submit</p> | | | | | |

4. To track the status of the form, go to Where is My Form tab.

