

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

MAY 10, 2024

1:00 PM – 2:30 PM

ATTENDANCE

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- | | | |
|--|--|---|
| <input type="checkbox"/> Alva, Sylvia | <input checked="" type="checkbox"/> Graylee, Laleh (designee) | <input type="checkbox"/> Porter, Alexander |
| <input type="checkbox"/> Badal, Matt (proxy) | <input checked="" type="checkbox"/> Hidalgo, Rommel | <input checked="" type="checkbox"/> Ravela, Oliver |
| <input checked="" type="checkbox"/> Brennan, Catherine | <input checked="" type="checkbox"/> Huang, Jidong (chair) | <input checked="" type="checkbox"/> Rodriguez, Eric |
| <input checked="" type="checkbox"/> Bruschke, Jon | <input checked="" type="checkbox"/> Larios, Rosalinda | <input type="checkbox"/> Shiner, Kimberly |
| <input type="checkbox"/> Chávez, Minerva | <input checked="" type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Stone, Sam |
| <input type="checkbox"/> Dabirian, Amir | <input type="checkbox"/> Meyer, Bill | <input type="checkbox"/> Tran, Linh (designee) |
| <input type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Muriel, Christine | <input checked="" type="checkbox"/> Wood, Michele |
| <input checked="" type="checkbox"/> Forgues, David | <input type="checkbox"/> Oseguera, Tonantzin | |

Guests: Linh Tran, Rob Scialdone, Phelicia McCullough, Tara, Jessica Jaynes, Gordon Capp

I. Call to Order

- 1.1 Chair Huang called to order at 1:02 PM.

II. Announcements

- 2.1 Chair Huang announced that he received a list of new programs from Academic Affairs for review and approval. Chair Huang noted the timeline in order for the programs to be enacted for the following semester as the reasoning for them to be approved during the meeting.

III. Approval of Minutes

- 3.1 Minutes 05-03-24

Chair Huang continued with the approval of the meeting minutes from 05-03-24 and opened for comment for any revisions.

M/S/P (Stone/McConnell) the meeting minutes were approved unanimously.

IV. Consent

- 4.1 Bienestar Social Work with Latinx Certificate

- 4.2 Certificate in Applied Investment Management
- 4.3 Social Work Concentration, Advanced Standing Program, M.S.W.
- 4.4 Urban Studies Minor

Chair Huang continued with explaining the proposal outlines that were submitted for approval. The four proposals included: The Bienestar Social Work with Latinx Certificate, Certificate in Applied Investment Management, Social Work Concentration, Advanced Standing Program, M.S.W., and Urban Studies minor. Chair Huang let the committee know that if the proposal cost analysis included that it was zero cost in the form submitted, he would add it to the consent calendar for approval. The committee reviewed the proposal outlines.

M/S/P (Stone/Larios) All four outlined proposals were approved unanimously by the committee.

V. New Business

- 5.1 PRBC Memo

Chair Huang thanked the committee for all the work done on the memo, citing great efforts in their discussions throughout the year. The committee members reviewed the outline together, and Chair Huang opened to the committee for any comment or revision needed. Various outline and grammatical changes were updated.

M/S/P (Brennan/McConnell/Forgues) With no further comment or revision, the Budget Memo was approved unanimously by the committee.

- 5.2 Data Science Minor

Dr. Jessica Jaynes, associate professor in Mathematics, presented the proposal for a CSUF Minor in Data Science to the committee. The main components of the minor were outlined:

Description: The Minor in Data Science aims to expose students to the foundations of data science, and to provide them with practical knowledge of the methods and techniques of data analysis. Moreover, students will be able to think critically about the implications of data analysis.

Dr. Jaynes presented that there is a significant increase in the job market, a higher concentration of female students in the field, and growing demand for the program. The minor was also presented as cost neutral. Stone evaluated the 499 Independent Study course regarding WTU's not counted toward Faculty, along with Brusckke mentioning that if there is considerable growth in the program along with the 499 enrollments it might be something worth anticipating and mentioning in the proposal.

M/S/P (Forgues/Hidalgo) With no further objection or comment, the Data Science minor was approved unanimously by the PRBC committee.

5.3 Pupil Personnel Services Credential in School Social Work and Child Welfare and Attendance

Gordon Capp, Assistant Professor of Social Work, presented on the Pupil Personnel Services Credential in School Social Work and Child Welfare and Attendance.

Capp reviewed the proposal with the committee and requirements, reporting there are approximately 15-25 students interested in earning the credential each year. Although their field hours are supported by the current program, Capp noted they graduate and then have to further earn the credential through another institution. With this, he requested implementation of the credential so students can complete it as part of their degree. Chair Huang asked if the course required any new faculty members, how many new courses they are planning to propose, and if the new course requires any additional resources. Capp responded that they will be using existing faculty members, there will be one new course, and the course does not require any additional resources.

M/S/P (Forgues/Larios/McConnell) With no further objection or comment, the Pupil Personnel Services Credential in School Social Work and Child Welfare credential was approved unanimously by the committee.

VI. Adjournment

Chair Huang closed with final remarks of gratitude serving as Chair the past year, with appreciation for the planning, open conversation, and ideas the members shared. Members thanked and congratulated Chair Huang for serving as Chair and the work within the last year. With no further comment, the meeting adjourned at 2:15 PM.

Respectfully submitted: Stacy Threatt