

# PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

DECEMBER 3, 2021

1:00 PM – 2:30 PM VIA ZOOM

## ATTENDANCE

---

<input checked="" type="checkbox"/> Bruschke, Jon	<input checked="" type="checkbox"/> Hallett, Cassandra	<input checked="" type="checkbox"/> Oseguera, Tonantzin
<input checked="" type="checkbox"/> Chávez, Minerva	<input type="checkbox"/> Huang, Jidong	<input type="checkbox"/> Rodriguez, Eric
<input checked="" type="checkbox"/> Coley, Ron	<input checked="" type="checkbox"/> Kim-Goh, Mikyong	<input checked="" type="checkbox"/> Saks, Greg
<input checked="" type="checkbox"/> Dabirian, Amir	<input checked="" type="checkbox"/> Mallicoat, Stacy ( <b>Chair</b> )	<input checked="" type="checkbox"/> Stambough, Stephen
<input checked="" type="checkbox"/> Davis, Anthony	<input checked="" type="checkbox"/> McConnell, Craig	<input checked="" type="checkbox"/> Thomas, Carolyn
<input checked="" type="checkbox"/> De Lijser, Peter	<input checked="" type="checkbox"/> Meyer, Bill	<input type="checkbox"/> Virjee, Framroze
<input type="checkbox"/> Forgues, David	<input checked="" type="checkbox"/> Mitchell, Joshua	<input checked="" type="checkbox"/> Yong, Emeline
<input type="checkbox"/> Garcia, Danielle ( <b>designee</b> )	<input type="checkbox"/> Nagai, Nelson	

**Guests:** Adamson, Camacho, Garcia, Graylee, Luzzi, Scialdone, Steele, Zarate

---

### I. Call to Order

- 1.1 Chair Mallicoat called to order at 1:02 PM

### II. Announcements

- 2.1 No announcements.

### III. Approval of Minutes

- 3.1 M/S/P (Meyer/ Yong) Motion to approve minutes from November 5, 2021. Minutes approved by acclamation, subject to correction on page 4.

### IV. New Business

- 4.1 Cancel as-needed meeting for 12/17

Chair Mallicoat announced that the as-needed meeting for 12/17 will be cancelled.

- 4.2 Changes to PRBC Schedule for Spring

Chair Mallicoat announced that PRBC's spring schedule will be updated to produce the PRBC budget memo in March rather than in February. The change allows PRBC to solicit feedback from a wider variety of campus constituencies. PRBC will convene two additional times, on March 4<sup>th</sup> and on March 25<sup>th</sup>. Similar to previous years, a subcommittee of PRBC members will form to do the initial writing and review before presenting to the full PRBC.

As PRBC considers feedback from various presenters, the committee is especially interested in the operational perspective of departments and colleges.

#### 4.3 Academic Affairs presentation

Provost Thomas delivered the Division of Academic Affairs' presentation to PRBC. She introduced the presentation by discussing the division's role in the University's student success plan, Graduation Initiative 2025 (GI 2025), and in the overall University Strategic Plan. She noted that the university has made significant progress in achieving plan goals even in the face of numerous challenges brought on by the pandemic.

One area to highlight is the establishment of student success centers housed within the individual colleges. These centers were successful in promoting student achievement but may not always be sustainably funded or well-coordinated to support undecided and general education students. Provost Thomas also applauded the degree to which high-impact practices infuse the CSUF student experience. She observed that opportunities for faculty to participate in research, scholarship and creative activities also contribute significantly to students' academic experience. The challenge for the campus is to find a sustainable funding model to support these activities.

Provost Thomas shared with the committee information that showed the campus's upward movement in meeting the objectives of GI 2025. She congratulated the campus's progress and noted the critical role that public higher education plays in promoting social and economic mobility. The university continues to work to improve student persistence and timely graduation even through the headwinds of operating in the middle of a pandemic and while also expanding admission. To build on this momentum, GI 2025 working groups have been reorganized to include some new chairs and members.

Provost Thomas pointed to how the campus effectively used student data to engage in meaningful, timely interventions that encouraged students to make progress towards their degree. She also spoke about the important work done by the Faculty Development Center (FDC) and the challenges of securing sustainable funding for FDC to continue its mission.

Provost Thomas then discussed the FY 2021-22 budget allocation. She noted that the budget reduction in FY 2020-21 had been partially restored in the budget cycle. This along with re-purposed budget from the closure of the Irvine Center and a new baseline allocation of \$1.1 million constitute baseline enhancements to previous year's Academic Affairs budget.

In addition, the division has been allocated \$5.5 million in one-time funds that support activities like faculty onboarding and searches, over-enrollment, and to backfill college deficits. The division had also swept \$3.4 million in carry forward balances from AVP departments that was used to help fund multi-year commitments, backfill operating shortfall in the library and pay fees to WASC and NSSE.

Separate from the one-time funds described earlier, the division receives approximately \$7.9 million from over-enrollment. Provost Thomas shared a slide that showed that colleges receive approximately 29% of that funding for direct instructional costs with the remaining 71% allocated to fixed costs like faculty sabbaticals, release time for Academic Senate members, exceptional levels of service, FYE/ Honors and employer-paid benefits on salary.

In summary, the division hopes to identify stable ongoing funding to continue the great work done so far. It is important for the university to understand the true cost drivers of each of these activities.

**Q&A:**

Q: *(Bruschke)* What is the university's plan to improve tenure density?

A: *(Provost Thomas)* Tenure density can be addressed in a number of ways that include facilitating equitable searches and adjusting tenure faculty teaching loads. Given the financial resources available to the CSU, reaching an 80% tenure ratio while simultaneously providing faculty release time for research, scholarship and creative activities is incredibly difficult.

Q: *(Bruschke)* Students are sharing with me that they would like to have more one-on-one interaction with their professor and that may be best facilitated with smaller class sizes. They also noted that while there have been improvements in student advising, they often struggle to find adequate advising they need to improve their academic progress.

A: *(Provost Thomas)* I agree that there are opportunities to further support the student experience.

Q: *(Meyer)* Tenure density appears to be something that is best resolved by securing more funding from the state. Separately, transfer students may not be receiving adequate advising at the community college causing some to inadvertently take courses that don't contribute to academic progress.

A: *(Provost Thomas)* Thank you for sharing your thoughts on this issue.

Q: *(Mallicoat)* Will the impact cause the state to re-think the timeline for GI 2025?

A: *(Provost Thomas)* I don't foresee that the original goals of GI 2025 will change as a result of the pandemic. That said, there may be succeeding initiatives that hope to extend the gains made by GI 2025.

Q: *(Mallicoat)* What do we know about the CSU's budget request to the state?

A: *(VP Coley)* I can confirm that the current budget request is larger than in previous years. Based on recent reports describing the resiliency of the California state economy and the potential for multi-year state budget surpluses we hope that the state is able to provide the CSU the support it needs to continue its mission.

A: *(Provost Thomas)* I'd like to add that our own campus experts predict continued, multi-year growth in the state economy. We expect that funding to the CSU will reflect the state's access to more resources.

A: (*VP Coley*) The campus has done an incredible job of being efficient with its resources and being a careful steward tax payer money. Operational efficiencies help the campus support a wider range of campus priorities.

**V. Adjournment**

5.1 M/S/P (Dabirian/ Yong) Meeting adjourned at 2:16 PM.

Future Items

- Presentations
  - Academic Affairs 1/28
  - Administration and Finance 1/28
  - Center for Inclusive Excellence Proposal 2/18
  - DSS 2/18

---

*Respectfully submitted: Jhofelle Maruzzo, and Oliver Ravela*