

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

MARCH 6, 2020

1:00 PM – 2:30 PM CP 1060-05

ATTENDANCE

<input checked="" type="checkbox"/> Aguilar, Aaron	<input type="checkbox"/> Graewingholt, Megan	<input type="checkbox"/> Nagai, Nelson
<input type="checkbox"/> Clark, Marcia	<input type="checkbox"/> Jenkins, Claire	<input checked="" type="checkbox"/> Ngo, Chean Chin
<input type="checkbox"/> Dabirian, Amir	<input checked="" type="checkbox"/> Kim, Danny C.	<input checked="" type="checkbox"/> Oliver, Pamela
<input checked="" type="checkbox"/> Davis, Anthony	<input checked="" type="checkbox"/> Kim-Goh, Mikyong	<input type="checkbox"/> Saks, Greg
<input checked="" type="checkbox"/> de Lijser, Peter	<input checked="" type="checkbox"/> Le Grande, Harry	<input checked="" type="checkbox"/> Seung, HyeKyeung
<input type="checkbox"/> Forgues, David	<input checked="" type="checkbox"/> Mallicoat, Stacy	<input type="checkbox"/> Virjee, Framroze
<input checked="" type="checkbox"/> Garcia, Danielle representing President Framroze Virjee	<input checked="" type="checkbox"/> McConnell, Craig	<input checked="" type="checkbox"/> Yong, Emeline
<input checked="" type="checkbox"/> Gnanlet, Adelina	<input checked="" type="checkbox"/> Mickey, Dave (Chair)	<input type="checkbox"/> Zarate, Maria Estela

Guests: Adamson, Balderas, Gomez, Graylee, Jasko, Scialdone, Stohs, Tadesse for Dabirian, Tran

I. Call to Order

- 1.1 Chair Mickey called to order at 1:00 PM

II. Announcements

- 2.1 Announced that campus leaders are coordinating a response to COVID-19 novel coronavirus. Leadership is in communication with Center for Disease Control, state and local government agencies as well as the CSU Office of the Chancellor. No official changes to operations as of this date. Plans will be communicated with faculty and staff.
- A request was made to make the Coronavirus banner on the main university web page more prominent
- 2.2 Tadesse announced efforts by the campus to install webcams in all classrooms and to otherwise improve campus infrastructure to accommodate virtual learning, if enacted.
- 2.3 Grand Central Art Center to host production of In the Valley of the Shadow by Katherine Cortez. Next week, CSUF to present Jane Eyre the Musical

- 2.4 Announced that CSUF receives full, maximum 10-year accreditation from the WASC Senior College and University Commission (WSCUC)

III. Approval of Minutes

- 3.1 Minutes February 14, 2020 – draft
- M/S/P de Lijser, Oliver

IV. New Business

- 4.1 Parking and Transportation Kristen Jasko
- Work continues on Eastside Parking Structure North
 - Parking structure expected to be operational by Fall 2020 before the start of scheduled classes
 - Presenter clarified that this parking structure will be for students only
 - The new structure reallocates faculty/staff parking to Lot A and Titan Hall
 - P&T organizes efforts to mitigate traffic and congestion around campus as well as maximize existing parking resources
 - Off-site Parking and Shuttle Service from EVFree Church
 - 550 parking spots
 - Enjoys strong subscription with 960 permits issued in the Spring 2020 semester
 - Peak capacity at around 1:00PM each consumes 78% of total available spots
 - Shuttles between off-site parking and campus average 1,550 passengers each day
 - Off-site parking supports carpooling
 - Off-site parking to continue beyond the discontinuance of other parking mitigation efforts like assisted parking
 - Assisted Parking implemented to increase parking capacity
 - Increases capacity in Lot A South (45 spaces), Lot A (220 spaces), Lot E Faculty/Staff (90 spaces), Titan Hall (50 spaces) and Lot S (40 spaces)
 - Assisted parking anticipated to continue
 - Waze carpool
 - Matches CSUF community members (students, faculty, and staff) to rideshare to campus
 - Creates a closed market to allow members to charge each other
 - Requires a fullerton.edu email address to limit participation to CSUF only
 - 209 carpool permits issued in the Spring 2020 semester
 - Added “carpool only parking” in Lot D
 - Vanpools

- 12 vanpools, reducing demand for on campus parking by 67 spaces
 - Includes 70 employees and 2 students
- U-Pass
 - Reduced cost OCTA bus pass available to all matriculated CSUF students
 - 565 students in the Spring 2020 semester
 - A question was asked about entirely subsidizing the cost of bus passes for students
 - Presenter noted that the increased expense is outside the scope of existing commuter programs and would need to be evaluated for what fee structure is needed to support
- A question was asked about lighting in the parking lot by Engineering
 - VP Kim advised the committee that the campus conducts a lighting assessment every Fall semester. The assessment completed this academic year identified areas of maintenance. Required work to be completed before the start of the Fall 2020 semester.
- A question was asked about the level of campus infrastructure supporting Electric Vehicles (EV)
 - Campus estimates roughly 200 EV on campus
 - Campus has intends to expand the number of vehicle charges in the Eastside and in Lot A. Expansion will be driven by an analysis of usage and projected commute distances.
 - No plans to install chargers in the Nutwood structure due to costs of creating the necessary infrastructure
- A question was asked on whether new parking structures are planned.
 - VP Kim responded that at present there are no plans in development without a significant increase in student enrollment to support the costs and justify the need for increased capacity

4.2 Program Cost Analysis Requirement Alyssa Adamson

- Presenter spoke on the current process used to evaluate the financial impact of new academic programs
 - What are the Chancellor's Office Requirements?
 - CO requires a nine point evaluation of new academic programs
 - A financial evaluation comprises two of the nine points of review
 - CO requirements for a detailed projection of revenue and expenses most directly applies to self-support programs
 - Is there an opportunity to simplify and streamline?
 - The existing excel workbook includes a complicated schedule that is difficult for requestors to complete
 - The form provides a misleading presentation of information

- Can the new form include space to quickly describe resource requirements?
 - A summary is especially useful for those programs that the department does not anticipate to need additional resources
- The Presenter propose establishing a working group to revise the existing form
- Mallicoat and Mickey volunteered to participate in this working group
- A proposal to be developed for presentation to PRBC next academic year

4.3 Associated Students, Inc. Aaron Aguilar, President

- ASI completed a Student Wellness Survey for AY 2019-20
 - Survey was open for two weeks
 - Respondents completed the survey online, through the student portal and accessible from a link in an email sent to students
 - Respondents ranked Emotional Wellness, Physical Wellness, Financial Wellness and Intellectual Wellness in that order of importance with Emotional Wellness being the most important
 - 78% of respondents use wellness resources available on campus
 - 82% of respondents use wellness resource available off campus
 - 33% experience barriers in accessing resources
 - 31% had needs that fell outside hours of availability
 - 22% did not know how to locate resources
 - 21% felt that wait times for resources were too long
- Intend to partner with campus to provide a resource website to consolidate information on the different services offered by the university, You@Fullerton
- Presenter expressed appreciation for campus efforts in establishing a food pantry
 - Currently reviewing how manage limited food pantry resources. Some consideration is being given to establish a swipe card with access determined by a student's EFC
- Presenter observed that certain populations of campus would benefit from outreach by the University, a reception hosted by the University President
- Presenter was thanked for work done by ASI in advocating for students

4.4 Future Items:

Chris Swarat, Associate Vice President, Extension and International Programs
Business Administration, Human Resources Concentration, MBA
4/10 Bachelor of Fine Art in Art with a Concentration in Glass
4/10 Bachelor of Fine Art in Art with a Concentration in Computer Animation and Game Art

V. Adjournment

5.1 Adjournment at 2:03 PM

- M/S/P Yong, Le Grande

Respectfully submitted: Oliver Ravela and Melody Sasis