

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

FEBRUARY 9, 2024
1:00 PM – 2:30 PM

ATTENDANCE

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- | | | |
|--|--|--|
| <input type="checkbox"/> Alva, Sylvia | <input checked="" type="checkbox"/> Graylee, Laleh (designee) | <input checked="" type="checkbox"/> Porter, Alexander |
| <input checked="" type="checkbox"/> Badal, Matt (proxy) | <input type="checkbox"/> Hidalgo, Rommel | <input checked="" type="checkbox"/> Ravela, Oliver |
| <input checked="" type="checkbox"/> Brennan, Catherine | <input checked="" type="checkbox"/> Huang, Jidong (chair) | <input checked="" type="checkbox"/> Rodriguez, Eric |
| <input checked="" type="checkbox"/> Bruschke, Jon | <input checked="" type="checkbox"/> Larios, Rosalinda | <input type="checkbox"/> Saks, Greg |
| <input type="checkbox"/> Dabirian, Amir | <input checked="" type="checkbox"/> McConnell, Craig | <input checked="" type="checkbox"/> Stone, Sam |
| <input type="checkbox"/> Davis, Anthony | <input checked="" type="checkbox"/> Meyer, Bill | <input checked="" type="checkbox"/> Tran, Linh (designee) |
| <input type="checkbox"/> Escudero, Sedona | <input type="checkbox"/> Muriel, Christine | <input type="checkbox"/> Wood, Michele |
| <input type="checkbox"/> Forgues, David | <input type="checkbox"/> Oseguera, Tonantzin | |

Guests: Au-Yeung, Adamson for Dabirian, Camacho, Contreras, Juanico, Li Victorino, Rosales, Scialdone for Oseguera, Vermeer for Davis,

I. Call to Order

- 1.1 Chair Huang called to order at 1:00 PM

II. Introductions

- 2.1 Assistant Professor Rosalinda Larios introduced herself as the newly appointed representative from the College of Education. She is serving in place of member Chávez who is currently on sabbatical.

III. Announcements

- 3.1 None offered.

IV. Approval of Minutes

- 4.1 Minutes 12-1-23

Chair Huang shared the meeting minutes from 12-1-23 and opened the floor for comment and for any revisions.

M/S/P (Stone/Porter) the meeting minutes were approved.

V. Consent

- 5.1 Child and Adolescent Studies, Early Childhood Development Concentration, B.S.; Child and Adolescent Studies, Elementary School Settings Concentration, B.S.

Chair Huang explained that the two proposals before the committee were a name change only and did not include changes to existing courses or a request for additional resources. He opened the floor for questions and comments. The consent agenda was approved unanimously by acclamation.

VI. New Business

- 6.1 Meeting dates for Spring 2024

Chair Huang proposed changes to the PRBC meeting calendar and after discussion it was agreed that the committee will meet February 16th, March 8th, March 22nd, April 12th, and May 3rd. The committee has also scheduled “as-needed” meetings for April 26th, and May 10th.

- 6.2 Division Presentation: Administration and Finance

VP Porter gave the presentation for the division of Administration and Finance. He began with an overview of the division and noted the creation of a new sub-division, University Services, that reorganizes functions like Events & Facilities Use; Logistical Services; and Parking and Transportation, into its own dedicated management structure. He continued with divisional highlights: community engagement by CSUF PD; metrics on A&F service levels; and a holiday food drive sponsored by the division that supported the ASI Food Pantry.

VP Porter shared with the committee the division’s 2023-24 goals which were to improve business processes; provide the campus community improved access and options while optimizing facility use; improve customer service; strengthen campus emergency readiness; and continue to promote the principles of diversity, equity and inclusion.

He then segued to give the committee an update on the governor’s January budget proposal. The governor proposes to defer FY 2024-25’s installment of the multi-year compact. In return for the CSU’s commitment to continuing to grow enrollment, the governor proposes to increase the CSU’s General Fund base support budget by \$240.2 million but delay payment until FY 2025-26. The governor asked that the CSU use reserves and other internal borrowing to support the increase in operations necessary to support growing enrollment. For CSUF, it would mean relying on approximately \$18 million of one-time CSU funds and \$19.5 million from additional enrollment and a 6% student tuition increase.

Finally, he concluded with a discussion of CSUF’s reserve balances. He noted that these are one-time funds and that it would be imprudent to rely on reserves to fund ongoing, operational costs. At the beginning of the year, CSUF’s reserves totaled \$235.6 million. Reserve balances at the end of FY 2023-24 were designated into various categories

including reserves for divisional commitments, encumbrances on issued purchase orders, capital improvement, and financial aid. \$78.4 million of reserves were designated for economic uncertainty and if the university needed to rely on these balances, reserves for economic uncertainty would cover less than two months of the university's operating budget of \$523.5 million.

During his presentation, VP Porter answered questions from the committee. After hearing that parking operations were a self-supporting activity for CSUF, Brennan asked whether this was true for all CSU campuses. VP Porter confirmed that it was. Meyer asked whether CSUF parking operating costs were higher compared to campus like Fresno State because of CSUF's restrictive footprint. VP Porter said that he could not say without understanding Fresno State's parking operations in greater detail. He noted that the majority of the operating expense of parking operations was the debt service on borrowing used for parking infrastructure. Brennan asked why Club 57 was shut down. VP Porter said that the campus had directed significant financial resources to establishing and maintaining Club 57 since inception, even in the face of low subscribership. Ultimately, it was found that continuing to operate Club 57 was financially unsustainable for the present. Brusckke asked whether something could be done to improve the faculty special consultant process which many have found to be cumbersome and drawn out. VP Porter said that the division was always open to reviewing policies and procedures within its portfolio and making changes to streamline or improve the customer experience. He noted that the faculty special consultant process intersected with a number of other divisions and that a process involving partners in HRDI would be necessary to create a comprehensive solution. Stone asked whether revenues from online courses offered by CSUF faculty and taken by students attending other CSU campuses returned to CSUF. AVP Adamson confirmed that these revenues returned back to CSUF and back to individual departments as part of the course match process. Chair Huang asked how deferred maintenance projects are prioritized. VP Porter said that the highest priority is given to projects that impacted fire/life/safety. Brusckke asked how the reserve balance for CSUF reconciled against a state auditor's report claiming the CSU had failed to disclose balances totaling nearly \$8 billion. VP Porter said that he would need the specific reference, but that the presentation only spoke to the CSU campus operating reserves and did not include reserve balances held by self-supporting operations like Parking, Housing and Extended Education. Larios asked about getting support navigating Concur. Contreras listed various resources available online as well as regularly scheduled labs where users can work one-on-one with staff to address specific Concur questions.

6.3 Presentation(s) to Invite for Spring 2024

Chair Huang asked committee members to consider ideas of whom to invite to present before the committee and to share those ideas via email.

VI. Adjournment

M/S/P (Porter/Stone) Meeting adjourned at 2:30 PM

Respectfully submitted: Oliver Ravela