

**NOTICE TO CONTRACTORS**  
THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY

CALIFORNIA STATE UNIVERSITY, FULLERTON  
800 North State College Blvd.  
Fullerton, California 92831

**JOB ORDER CONTRACT (#19) - BID NO. JA09003A**

AND

**JOB ORDER CONTRACT (#20) - BID NO. JA09003B**

The Trustees of the California State University will receive sealed bid proposals in the **Contracts and Procurement Office, College Park Building, Room 301, 2600 E. Nutwood Avenue, Fullerton, California 92831**, for the furnishing of all labor, materials, and equipment for **Job Order Contract # 19 (Bid No. JA09003A) and Job Order Contract #20 (Bid No. JA09003B)** at California State University, Fullerton.

Sealed bid proposals will be received until **3:00 p.m.** and **3:30 p.m.**, respectively, on **Thursday, December 10, 2009**, in accordance with the contract documents, at which time the bid proposals will be publicly opened and read. The bids must be completely filled out on the Bid Proposal Forms provided by the University and submitted in sealed envelopes.

A Job Order Contract (JOC) is a competitively bid, indefinite quantity contract. It includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to a Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. The University issues discrete, fixed-priced Job Orders under the contract to the Contractor who in turn furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

There will be two (2) bid processes conducted under this solicitation which will result in the award of two (2) separate JOC Agreements, one for Physical Plant and one for Design and Construction. (NOTE: JOC Agreements have a minimum contract value of \$20,000.00 and a maximum contract value of \$3,000,000.00, as the need arises, or a maximum term of 12 months, whichever occurs first). The University intends to issue a JOC Agreement for Physical Plant in the amount of \$3,000,000.00 and a second JOC Agreement for Design and Construction in the amount of \$1,500,000.00.

Interested bidders must attend a **MANDATORY** pre-bid conference. Please arrive on time. The pre-bid conference will be held on **Thursday, October 29, 2009, at 10:00 a.m.** for the purpose of discussing the JOC concept, required bid documents, and how to read and evaluate the Unit Price and JOC Specification Books. Conference attendees should report to Design & Construction, Building T-300, 800 N. State College Blvd., Fullerton, CA 92831, to sign in and obtain a parking permit. Bidders are requested to contact Jeanie Aguilar via e-mail at [jaguilar@fullerton.edu](mailto:jaguilar@fullerton.edu) to RSVP attendance.

**NOTE: Contractors are limited to having only one current and active JOC Agreement in place at any given time at California State University, Fullerton.**

Bid packages will be available to prequalified bidders only. The Unit Price Books and Specifications will be available for distribution on CD-ROM at the pre-bid conference.

The Trustees **REQUIRE** the successful bidders to achieve a minimum goal of 3% DVBE participation in contracting construction projects as established in the bid documents. Bidders may contact the Trustees' DVBE Coordinator, **Jeanie Aguilar at (657) 278-3944**.

The Contract General Conditions for Job Order Contracts require a Bid Security in the amount of \$25,000.00 in the payment forms specified and the successful bidders will be required to provide Performance and Payment Bonds equal to 100% of the contract amount.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions (note Article 2.00 *et. seq*), Supplemental General Conditions, and Special Conditions for Job Order Contracts. The bidder should familiarize themselves with all the provisions, especially Article 2.02 of the Contract General Conditions, regarding the necessity to prequalify with the **Trustees** at a minimum of at least five (5) days prior to the bid date, paying special attention to the prequalification requirements and Article 4.02(c) of the Contract General Conditions regarding the payment of prevailing wage rates.

Bidders must be prequalified and submit evidence for having this experience to the Prequalification Coordinator at the following address:

The California State University, Office of the Chancellor  
Division of Capital Planning, Design & Construction  
Attention: Prequalification Coordinator  
401 Golden Shore, 2<sup>nd</sup> Floor East  
Long Beach, CA 90802-4210  
Phone: (562) 951-4114

**Additionally**, a Prequalification Supplemental Form which indicates special requirements of previous work experience must be submitted to California State University, Fullerton, to complete the required prequalification process. The Prequalification Supplemental Form shall be received by no later than **5:00 p.m.** on **Tuesday, November 10, 2009**, at the following address:

California State University, Fullerton  
Contracts & Procurement  
Attention: Jeanie Aguilar  
College Park Building, Suite 300  
2600 E. Nutwood Avenue  
Fullerton, CA 92831  
Phone: (657) 278-3944

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable **only** by prequalified general contractors, licensed in the State of California with a **B** license. Evidence of prequalification must be submitted prior to receiving a bid package. Bid packages must be requested from **Jeanie Aguilar, telephone (657) 278-3944; facsimile (657) 278-1294; or e-mail at [jaguilar@fullerton.edu](mailto:jaguilar@fullerton.edu)**.