

PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
September 8, 2017
1:00 PM – 2:30 PM
CP-1060-05

Attendance

| | | | | | |
|---|--|---|--------------------|---|-------------------|
| √ | Erica Bowers | √ | Sherif Khalifa | | Greg Saks |
| | Amir Dabirian | | Danny C. Kim | √ | HyeKyeung Seung |
| | Peter de Lijser | √ | Stacy Mallicoat | √ | Michael Shafae |
| | Mike DeMars | √ | Dave Mickey, Chair | √ | Stephen Stambough |
| √ | Berenecea Johnson Eanes | √ | Irena Praitis | √ | Emeline Yong |
| | David Forgues | | Nelson Nagai | √ | Meghan Waymire |
| √ | Danielle Garcia representing President Mildred García | √ | Anil Puri | | |
| √ | Mildred García | √ | James Rodriguez | | |

Guests: Adamson, Balderas, Garcia for Saks, Graylee for Kim, McCullough for Forgues, Nguyen, Scialdone, Tadasee for Dabirian, Tran, Wagner for DeMars, Wong

I. Call to Order

- Chair Mickey called to order at 1:00 pm

II. Introductions

- Chair Mickey welcomed members and guests to the first PRBC meeting of the 2017/2018 Academic Year. PRBC Agenda located in Dropbox folder, please inform Chair Mickey if unable to access contents.
- Introductions of PRBC Committee members.

III. Announcements

- Shafae shared that the College of ECS is partnering with the Girls Scouts of Orange County to organize a STEM Expo on Sunday, October 15, 2017. Laboratories are open for tours to 4th – 12th grade girls. If interested in participating in the tours or the expo, please contact Shafae.

IV. Approval of Minutes

- Minutes May 5, 2017 (draft)
 - M/S/P Bowers, Shafae with changes to the announcement section: Bullet #2 COMD
- Minutes May 12, 2017 (draft)
 - M/S/P Shafae, Yong

V. New Business**a. AY 17/18 Schedule****FALL 2017** - 9/8, 9/22, 10/6, 10/20, 11/3, 11/17*, 12/8, 12/15, 12/22***SPRING 2018** - 2/2, 2/9, 2/23, 3/9, 3/23, 4/6, 4/13*, 4/20, 4/27*, 5/4, 5/11*

*if needed meeting

- Chair Mickey asked committee members to review the AY 17/18 meeting calendar and asked for feedback.

b. President's Annual Budget Memorandum (President, Dr. García)

- President García welcomed and thanked Chair Mickey and members for serving on this year's PRBC Committee. The President thanked Past Chair Shafae and members for their work with the AY 2017-2018 PRBC Letter of Recommendation and provided an update on the status of the budget. A copy of the memo was distributed at the meeting.
 - FY 2017-18 Funds Available - CSU Level
 - \$314M base augmentation and allocation categories:
 - Employer Paid Health Care & Dental, Operation & Maintenance of New Facilities, Mandatory Costs & Lease Revenue Bonds, Employee Compensation, Budgeted Enrollment Increase, Graduation Initiative 2025 (GI 2025), State University Grant (SUG)
 - FY 2017-18 Funds Available at CSU Fullerton
 - \$22M baseline increase from state and tuition revenues
 - 2017-18 Budget Allocation
 - Guiding Principles: Budget must be balanced, Budget must be aligned with the University's strategic priorities and mission, and University reserves should be at a sufficient level to address contingencies.
 - Supplement the budget process with \$6M from university-wide reserves
 - Summary of Budget Allocation to Divisions - Amount and Percentage
 - Summary of Budget Allocation by Category - Baseline and One-time Funds
 - Compulsory Allocations, GI 2025, Operationalizing the University Strategic Plan, Capital and Facilities Infrastructure Projects, Faculty Hiring, Retention, and Tenure Track Density and Instruction, Instructional and Support Infrastructure, Mission Critical and Compliance Initiatives, Strategically Addressing Structural Deficits, WASC Accreditation, Core Operations Critical to Advancing Institutional Mission
 - Beyond FY 2017-18 Budget Process
 - Develop plans for: Equity in State Funding Deferred Maintenance and Capital Programs, and Funding Shortfall for Compensation Increases

c. Planning, Resource & Budget Committee Overview

- Chair Mickey reviewed UPS 100.001 of the Academic Senate Bylaws – Planning, Resource, and Budget Committee section which covers: Members and Functions of the Committee, including the Budget Recommendation Memo to the President.

Link – reference pages 18-19:

http://www.fullerton.edu/senate/publications_policies_resolutions/ups/UPS%20100/UPS%20100.001.pdf

d. Summary of 2016-17 PRBC Recommendations

- Past Chair Shafae summarized the PRBC recommendations which were identified and prioritized by members:
 - GI 2025, Capital and Facilities Infrastructure Projects, Operationalizing University's Strategic Plan, Reinvesting in Instructional & Support Infrastructure, Strategically Addressing Structural Deficits, Faculty Hiring, Retention and Tenure Tack Density, Mission Critical and Compliance Initiatives WASC, and Core Operations Critical to Advancing Institutional Mission

- Chair Mickey summarized upcoming PRBC topics:
 - Budget 101 presentation from Laleh Graylee - September 22
 - Minor in Public Policy - October 6

VI. Adjournment

- M/S/P Shafae, Yong at 1:36 pm

Future items:

9/22 Budget 101

10/6 Minor in Public Policy

Respectfully submitted: May Wong