

PLANNING, RESOURCE AND BUDGET COMMITTEE MINUTES

OCTOBER 18, 2019

1:00 PM – 2:30 PM CP 1060-05

ATTENDANCE

<input checked="" type="checkbox"/> Aguilar, Aaron	<input checked="" type="checkbox"/> Graewingholt, Megan	<input type="checkbox"/> Nagai, Nelson
<input checked="" type="checkbox"/> Clark, Marcia	<input type="checkbox"/> Jenkins, Claire	<input checked="" type="checkbox"/> Ngo, Chean Chin
<input checked="" type="checkbox"/> Dabirian, Amir	<input type="checkbox"/> Kim, Danny C.	<input type="checkbox"/> Oliver, Pamela
<input checked="" type="checkbox"/> Davis, Anthony	<input type="checkbox"/> Kim-Goh, Mikyong	<input checked="" type="checkbox"/> Saks, Greg
<input checked="" type="checkbox"/> de Lijser, Peter	<input type="checkbox"/> Le Grande, Harry	<input type="checkbox"/> Seung, HyeKyeung
<input type="checkbox"/> Forgues, David	<input checked="" type="checkbox"/> Mallicoat, Stacy	<input type="checkbox"/> Virjee, Framroze
<input checked="" type="checkbox"/> Garcia, Danielle representing President Framroze Virjee	<input checked="" type="checkbox"/> McConnell, Craig	<input type="checkbox"/> Yong, Emeline
	<input checked="" type="checkbox"/> Mickey, Dave (Chair)	<input checked="" type="checkbox"/> Zarate, Maria Estela

Guests: Barua, Bedell, J. Garcia, T. Garcia (for David Forgues), Graylee (for Danny Kim), Hidalgo, Huang, Scialdone (for Harry Le Grande), Tran

I. Call to Order

- 1.1 Chair Mickey called to order at 1:00 PM

II. Announcements

- 2.1 Seung attended the California Council on Academic Programs in Communication Sciences and Disorders program directors meeting in Sacramento today.
- 2.2 Announced that the Department of Theater and Dance's production of Beauty and Beast continues through October 27th.

III. Approval of Minutes

- 3.1 Minutes September 20, 2019 – draft
- M/S/P Mallicoat, Ngo

IV. New Business

- 4.1 Graduate Studies Joe Albert Garcia, Ph.D.

- Guest J. Garcia presented to the committee an introduction on the role and function of the Graduate Studies Office, and their resource needs. J. Garcia described the services provided, which include graduate student support, curriculum/ program support, graduate application review and the administration of several grant/ scholarship programs. He continued with a description of the location of the Graduate Studies Office along with their hours of availability. He noted that office faced constraints from the diminishment of resources, most notably from the expiration this year of the Strengthening Opportunities, Access and Resources (SOAR) grant. At the same time, J. Garcia expressed a goal of expanding the Graduate Studies Office to include an enhancement of the present Director position, the creation of a new management and staff positions, and funding a Graduate Student Orientation program that is currently supported on an ad hoc basis. The committee questioned the trends in graduate student application. J. Garcia noted that there is an observed decline nationally in the number of graduate student applications but that CSUF graduate student applications this year were up after previous years of declining admissions. There was also a question from the committee on delivering Graduate Student Orientations online. J. Garcia responded that developing the content may be time and cost prohibitive. He notes that the Graduate Student Office currently offers some tutoring services online. There was also the suggestion that the orientations be supported by student user fees that are projected to be between \$30 and \$65.

4.2 Proposal to Establish the Center for Navigation in ECS (time certain 1:40 PM)

- Guest Barua introduced Guest Huang who presented on the proposal to establish a Center for Navigation in ECS. Guest Huang noted that there were significant benefits to student offered by the proposed center, by consolidating existing curriculum and connecting students to industry, who will compose a portion of the advisory board and provide guidance on areas of desired applied research. He also observed that the center can serve useful in attracting faculty to the University on the basis of the research interest. He goes on to described the proposed administration/ governance structure of the proposed center that includes a director; 3 assistant directors focused on the areas of curricular development, research and grants, and external relations/ outreach; and an advisory board that includes representation from faculty, administration and industry. He stated the intention that the center's creation is seeded with funding from the Raytheon Corporation along with support from the college and that the center is projected to be self-supporting within 5 years.
- M/S/P Saks/ Clark

4.3 Priorities Discussion and The President's Budget Memo

- The President's AY 2019-20 Budget Memo was shared with committee members who reviewed the document in the meeting.

- Chair Mickey suggested that the PRBC memo to be published in the Spring of 2020 should demonstrate alignment between the committee's recommendation and the campus's stated strategic objectives
- There was an additional suggestion that PRBC memo include longer term planning. One example given, was how to plan for the cost of endowed chairs, a cost presently estimated to be between 2-4 million.
- There was a suggestion that the committee update a white paper discussing the extent to which CSUF is the lowest funded compared to its CSU peers. The proposal was to reevaluate the metrics used in the original paper and re-bench them using current data.
- There was question on the allocation method used by the Chancellor's Office to allocate GI2025 fund that includes considering factors like student Average Unit Load
- The committee questioned the allocation referenced in the President's Memo for campus deferred maintenance and that it did not identify the source of this allocation (reconcile with the allocation to the CSU system wide from state allocations).
 - A suggestion was made to benchmark various Chancellor's Office allocations to CSUF compared to CSU campuses and to compare these monies as a percentage allocated to the system as a whole
- The committee suggested inviting representatives to discuss the University Master Plan
 - The suggestion is contingent on the outcome of the planned public meeting on Monday, October 21, 2019.
- The committee also suggested inviting representatives from Sponsored Programs to present to the committee
- There was another suggestion to invite representatives from Extension and International Programs to present to the committee
- There was some suggestion on topics of interest to include with the Budget 101 presentation to the committee:
 - The Annual Budget Calendar with particular focus on mis-alignments between university operations and university funding driven largely by the State of California's budgeting cycle
 - Faculty replacement cost rate (\$4,747)
 - O&E funding to units
- There was discussion on the use of SSI funds and the effectiveness of funded programs:
 - Are SSI funded programs meeting student needs?
 - Extend an invitation to the chair of the SSI committee to share their perspective on the effectiveness of SSI programs
 - The refurbishment/ enhancement of classrooms technologies as administered through IT
 - Discussion from IT in a future meeting to discuss the administration of SSI funded IT/classroom projects

V. Adjournment

5.1 M/S/P Rommell/ de Lijser

Respectfully submitted: Jhofelle Maruzzo and Oliver Ravela