

DRAFT

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE Minutes January 29, 2016 1:00 PM – 2:30 PM CP-1060-05</p>

Attendance

	Michael Badal	√	Mike DeMars	√	Bill Meyer
√	Erica Bowers	√	Berenecea Johnson Eanes	√	Dave Mickey
√	Gail Brooks		Mildred García	√	Irena Praitis
√	Jon Brusckhe		Christa Johnson	√	Greg Saks
√	Ann Camp representing President Mildred García	√	Danny C. Kim		Gabe Sedenó
√	José Cruz	√	Stacy Mallicoat	√	Michael Shafae
√	Amir Dabirian	√	David McKenzie	√	Sora Tanjasiri
√	Paul De Land	√	Robert Mead		

Guests: Adamson, Bullock, Graylee, Knox, Kopeccky, McMahan, Perez, Villarreal, Wong, Wrynn

I. Call to Order

- Chair Bowers called the meeting to order at 1:04 pm.

II. Announcements

- Introductions of members and guests

III. Approval of Minutes

Minutes November 20, 2015 (Draft); December 4, 2015 (Draft)

- M/S/P De Land, Dabirian

IV. New Business

4.1 Proposal: Minor in Food Studies

- Guest Bullock provided a brief overview of the Minor in Food Studies. The proposed program is a complimentary program that will utilize existing courses to create an upper division minor program. The discussion also included a review of the New Program Cost Analysis 2014-15 (Section A) document.
- M/S/P Dabirian, Praitis

4.2 Review of questions from Curriculog for new programs, Kopecky, Wrynn, and Bowers (time certain 1:30)

- Chair Bowers, Guests Kopecky, Wrynn, and Perez shared handouts which focused on Curriculog Process Documents and Questions and requested feedback from members. Discussion evolved around resources-facilities, equipment, staffing, funding, impact to student success, dollar threshold.
 - Processes - New Certificate, New Degree or Program Proposal, and New Minor, Option, Concentration or Emphasis - page 1 of handout
 - Review of five questions to determine if the PRBC Cost Analysis Form is required - page 2 of handout
 - Review of four processes - New Program or Degree, New Minors, Options, Concentrations, UEE Certificate (academic credit), and UEE Certificate (no degree basis; non-credit) – page 3 of handout
- Bowers and Kopecky will incorporate member feedback to update documents for committee review

4.3 Ad Hoc PBF report out, Brusckke

- Brusckke shared an updated version of the PBF draft report and used the “Basic Facts” document to guide the discussion using the UC/CSU/CC stats from the Governor’s budget summary. A more in-depth discussion occurred upon review of the CSU campus analysis which offered a correlation of graduates to dollars and FTES
- Governor and Chancellor White higher education requirements: quality, access, and affordability. Assumption for this year – no new money. CSU allocation/funding for this year will be similar to last year. CSUF discussion continues with the Chancellor, VP/CFO, VP/Academic Affairs
- Discussion of PBF document content - who is the audience and what is the purpose/intent?
- Subcommittee to update document for review at the February 5th PRBC meeting

4.4 Review future items calendar (below) – additional member items? As needed dates? (2/5, 3/25, 4/15, 4/29, 5/13)

- Chair Bowers reviewed PRBC calendar and topics. Next PRBC meeting is scheduled for Friday, February 5, 2016.

V. Adjournment

- M/S/P DeLand, Mead at 2:28 pm

Future items:

- Parking - VP Danny Kim, Feb 19, 2016
 - Philanthropic plan presentation – VP Saks, Feb 19, 2016
 - Progress on student success initiative (SSI) & Black Lives Matter Resources- VP Eanes, March 4, 2016
 - Irvine - Provost Cruz, March 4, 2016
 - Review of Last Year's Priorities and Next Year's Budget Projections - VP Kim, March 18, 2016
 - Research enterprise - Provost Cruz, March 18, 2016
 - Facilities - VP Kim, March 18, 2016
 - FY 2016-2017 Priorities - April 8, 2016
 - Review of Draft PRBC Recommendations Memo - April 22, 2016
 - Staffing ratio issues - Interim VP Brooks, April 22, 2016
 - High Impact Practices (HIPs) pilot update - Provost Cruz, April 22, 2016
 - Finalize PRBC Recommendations Memo - May 6, 2016
 - Updated Budget Projections/May Revise - VP Kim, May 6, 2016
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Respectfully submitted: May Wong