

DRAFT

PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
September 18, 2015
1:00 PM – 2:30 PM
CP-1060-05

Attendance

√	Michael Badal	√	Berenecea Johnson Eanes	√	Bill Meyer
√	Erica Bowers	√	Mildred García	√	Dave Mickey
	Jon Brusckhe	√	Lori Gentles	√	Irena Praitis
√	Ann Camp representing President Mildred García	√	Christa Johnson	√	Robert Mead
√	José Cruz	√	Danny C. Kim	√	Greg Saks
√	Amir Dabirian	√	Stacy Mallicoat	√	Gabe Sedenó
√	Paul De Land	√	David McKenzie	√	Michael Shafae
√	Mike DeMars	√	Robert Mead	√	Sora Tanjasiri

Guests: Graylee, Hidalgo, Kopecky, Lynch, Villarreal, Wong

I. Call to Order

- Chair Bowers called the meeting to order at 1:00 pm.

II. Announcements

- VP Dabirian reminded everyone to change passwords, deadline end of the month
- VP Gentles reminded everyone of Open Enrollment for benefits, deadline is October 9

III. Member Introductions

- Chair Bowers introduced the members who were unable to attend the September 4th meeting

IV. Approval of Minutes

- 4.1 Minutes September 4, 2015 (Draft)
- M/S/P De Land, Dabirian

V. New Business

5.1 President's Annual Budget Memorandum (President, Dr. García)

- President García thanked Immediate Past Chair Mead and Incoming Chair Bowers for their service and leadership to PRBC
- President García presented a summary of “Fiscal Year 2015-16 Allocations” to PRBC. The powerpoint addressed the May 22, 2015 PRBC Recommendations memo for FY 2015-16.
- Topics of discussion covered:
 - PRBC Recommendations for 2015-16
 - Title IX, Faculty Equity Program, Continue to Hire Tenure Track Faculty, Tenure Track Density, Professional Experience of Contingent Faculty, LOFT, Increase Number High Quality and Diverse Staff, Deferred Maintenance, Structural Deficits, CP Lease, Narrow Achieve Gap
 - Guiding Principles
 - Balanced Budget, Aligned with Strategic Priorities and Institutional Mission, Reserves Sufficient to Address Contingencies, Balance New Revenues and Budget Allocations-FY 15-16 Supplement of \$10m
 - Fiscal Year 2015-16 – Sources of Revenue
 - Baseline and One-Time breakdown of General and Tuition and University Reserves and Reallocation
 - Categories for Allocations
 - Baseline and One-Time breakdown of Compulsory Allocations, Mission Critical and Compliance Initiatives, Faculty Hiring, Retention, and Tenure Track Density and Instruction, Capital Facilities and Infrastructure Projects, Operationalization of the University's Strategic Plan, Instructional and Support Infrastructure, Core Operations Critical to Advance Institutional Mission, Strategically Addressing Deficits
 - Highlights
 - Highlights - List of Budget Items and Allocation Amount
 - Beyond FY 2015-16
 - Capital Financial Authority, Deferred Maintenance, Equity in State Funding, Address EDD, DNP/KDN Program Funding Methodology
- Dr. García asked VP Kim to elaborate on ways to receive additional funds:
 - Additional funding based on performance
 - Chancellor's Office provides additional for special programs

- New CO Reserve Policy requires campus to build up cash reserve to fund capital projects
- Irvine lease payment, reserve and reallocate to campus, savings from unfilled positions/vacancies,
- October 12, 2015 deadline to submit feedback on the CSU Task Force on a Sustainable Financial Model (reference “Draft Ensuring Success for California’s Students” document sent via email from Sheretha Benjamin on August 28th)
 - PRBC to convene a Subcommittee to draft response and circulate to members via email for additional input:
 - Subcommittee members: Chair Bowers, Cruz, Kim, Tanjasiri, Praitis, Badal
- Additional topics of discussion covered: Continue CSU Advocacy, CFA Agreement, Future CSU Allocations from the State, Future Growth and Restrictions, Irvine, etc.

5.2 Academic Master Plan: Update (Provost Cruz)

- Provost Cruz updated members on the Academic Master Plan. The report included communication to campus community, composition of the Steering Committee and Subcommittees, brief progress report provided by Subcommittee Co-Chairs at the Steering Committee meeting held earlier today. The charge for each Subcommittee is to address and respond to fundamental/pre-defined questions. This process will involve identifying constraints, boundaries, and opportunities which may be included in the AMP report.
 - Changes to existing framework involves:
 - 1) Extend the timeline for the report from summer 2016 to fall 2016 in order to give the Campus community an opportunity to provide feedback
 - 2) Expand Subcommittees to include faculty representatives from each college
 - 3) Develop a document to inform the campus community of the AMP methodology used to solicit feedback and review drafts including campus input

VI. Adjournment

- M/S/P Dabrian, De Land at 2:04 pm

Future items:

Elect Vice Chair, October 9

Presentation on Budget Update, VP Kim, October 9

UPS 410-200 Review, October 9

Topics for fall:

- deferred maintenance
 - contingent faculty
 - space
 - performance-based outcomes
 - Irvine
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Respectfully submitted: May Wong