

**DRAFT**

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b></p> <p><b>Minutes</b></p> <p><b>March 6, 2015</b></p> <p><b>1:00 PM – 2:30 PM</b></p> <p><b>CP-1060-05</b></p>
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**Attendance**

√	Neha Ansari	√	Paul De Land	√	David McKenzie
	Michael Badal	√	Mike DeMars	√	Robert Mead
√	Emily Bonney		Berenecea Johnson Eanes	√	Bill Meyer
√	Erica Bowers		Mildred García	√	Andrea Patterson
√	Jon Brusckhe	√	Lori Gentles	√	Greg Saks
√	Ann Camp representing President Mildred García		Christa Johnson	√	Michael Shafae
√	José Cruz	√	Danny Kim		Sora Tanjasiri
√	Amir Dabirian	√	Stacy Mallicoat		

Guests: Garcia, Graboyes, Hidalgo, Kopecky, Lynch for Eanes, Martinez for Badal, McMahan, Wong

**I. Call to Order**

- Chair Mead called the meeting to order at 1:04 pm.

**II. Announcements**

- Meyer announced production of Shakespeare opening March 6.  
Thursday's tour from behind the scene was well-attended and a success.

**III. Approval of Minutes**

3.1 Minutes February 20, 2015 (Draft)

- M/S/P minutes De Land, McKenzie

**IV. Old Business**

## 4.1 Academic Master Plan

- Cruz briefed members and guests on the status of the Academic Master Plan  
Document with framework (proposed committee and sub-committee membership and stakeholders, questions to consideration) of the Academic Master Plan will be circulated for campus review and input. Feedback will be reviewed and considered, adjustments made as necessary prior to presenting to President for approval. One year time-frame to work on plan, review, revise, finalize, and implement in Fall 2016.

**V. New Business****5.1 Irvine update- Shari McMahan (Time approximate 1:10)**

- Guest McMahan presented an update on the Irvine campus
  - Re-envisioning Task Force received feedback from campus community. Primary comments: Opportunity for growth and innovation, Opportunity to build relations with South County, Provide services to students, Develop stronger relations with community colleges.
  - Degree completion programs – Accounting, Business, and Health and Human Development. Roll-out cohort approach in In Fall 2016.
  - Appointed Interim Assistant Vice President for South County Operations to assist with strategic initiatives such as outreach and build relationship/partnership with Department Chairs and Extended Education to foster degree completion programs

**5.2 Presentation on Staffing - HRDI**

- Gentles provided a powerpoint presentation entitled “A Preliminary Discussion: Adequacy of CSUF Staffing Levels to Achieve Strategic Goals. Topics covered:
  - Headcount of All Employees by Campus - Identifies full-time/part-time faculty and staff for Fall 2013 and 2012 with similar campus size are highlighted for comparison purposes
  - Ratios by Headcount of Employees by Campus – Comparison of Staff to Faculty ratios of selected campuses for Full-Time and Part-time/Full-Time Faculty and Staff.
  - Discussion Questions – Requested feedback and suggestions from members and guests on how to proceed, type of information that would be helpful/useful

**5.3 UPS 410.103 Curriculum Guidelines and Procedures: New Programs**

Concentration in Actuarial Science  
Certificate in Health Care Analytics\*  
Concentration in Global Trade  
Concentration in Marketing Analytics  
MS in Financial and Risk Engineering

\* UPS 410.115 Academic Credit Certificate Programs

- Chair Mead solicited feedback on the need to review specific programs with no budget impact. Members agreed to move forward to approve programs with no financial/resource implications but requested the opportunity to review the program with funding/resource impact.
  - M/S/P Dabirian, Deland approve the following programs: Concentration in Actuarial Science, Certificate in Health Care Analytics, and Concentration in Global Trade and re-visit MS in Financial and Risk Engineering at a future meeting given the request for additional resources/funding

**VI. Adjournments**

- M/S/P De Land, Meyer at 2:32 pm.

*Future items:*

- Update on Outcomes Based Funding work group
- Look back at the allocations from the May 2013 memo – March 20
- Updates on Library?
- UPS revision – March 20
- May Budget Memo

Respectfully submitted: May Wong

<b>PLANNING RESOURCE &amp; BUDGET</b>		<b>Set FRIDAY 1:00-2:30 PM</b> 10 faculty, each College + Library				10/3yr terms
Andrea Patterson	apatterson	Liberal Studies	HUM	H-233A	7332	2015
Michael Shafae	mshafae	Computer Science	ECS	CS-540	3291	2015
Erica Bowers	ebowers	Reading	EDUC	CP-570-30	4530	2015
Mike DeMars	mdemars	Library	LIBRARY	PLS-273	4768	2015
<b>Bob Mead, Chair*</b>	rmead	Economics	MCBE	SGMH-3398	4479	2015
Stacey Mallicoat	smallicoat	Polits, Admin & Justice	SOC SCI	UH-520	2132	2016
Jon Brusckhe*	jbrusckhe	Human Comm Studies	COMM	CP-420-07	3272	2016
Paul Deland	deland	Mathematics	CNSM	MH-154B	3631	2016
Bill Meyer	wmeyer	Theatre and Dance	ARTS	CPAC-249	3179	2017
Sora Tanjasiri	stanjasiri	Health Science	HHD	KHS-121B	4592	2017
Mildred Garcia	mgarcia	President	ADMIN	CP-1000	3456	Non-voting
Designee: Ann Camp	acamp	Chief of Staff	ADMIN		8678	
Jose Cruz	jcruz	Provost/VPAA	ADMIN	CP-1060	2615	Ex-O Voting
Berenecea Johnson Eanes	bjeanes	VP Student Affairs	ADMIN			Ex-O Voting
Danny C. Kim	dkim	VP-Admin & Finance/CFO	ADMIN	LH-802	2115	Ex-O Voting
Greg Saks	gsaks	VP-UA	ADMIN	CP-850	7030	Ex-O Voting
Amir Dabirian*	adabirian	VP - IT	ADMIN	LH-700A	5000	Ex-O Voting
Lori Gentles	lgentles	VP-HR	ADMIN	CP-770	2425	Ex-O Voting
David McKenzie	dmckenzie	Asst Dean for HSS	STAFF	H-114	2969	Voting
Christa Johnson	chrijohnson	NSM	STAFF	MH-166D	4893	Voting
Neha Ansari	<a href="mailto:asboardchair@fullerton.edu">asboardchair@fullerton.edu</a>		Student			2015
Michael Badal	<a href="mailto:asvicepresident@fullerton.edu">asvicepresident@fullerton.edu</a>		Student			2015
Emily Bonney	ebonney	Liberal Studies	HUM	H-233F	3975	Ex Liaison