

**DRAFT**

**PLANNING, RESOURCE AND BUDGET COMMITTEE**  
**Minutes**  
**February 20, 2015**  
**1:00 PM – 2:30 PM**  
**CP-1060-05**

**Attendance**

√	Neha Ansari	√	Paul De Land	√	David McKenzie
	Michael Badal	√	Mike DeMars	√	Robert Mead
	Emily Bonney	√	Berenecea Johnson Eanes	√	Bill Meyer
√	Erica Bowers		Mildred García	√	Andrea Patterson
√	Jon Brusckhe	√	Lori Gentles	√	Greg Saks
	Ann Camp representing President Mildred García		Christa Johnson	√	Michael Shafae
	José Cruz	√	Danny Kim	√	Sora Tanjasiri
√	Amir Dabirian	√	Stacy Mallicoat		

Guests: Garcia, Hidalgo, Kopecky, Lynch, McMahan for Cruz, Turnbow for Camp, Walker for Bonney, Wong

**I. Call to Order**

- Chair Mead called the meeting to order at 1:04 pm.

**II. Announcements**

- Dabirian reminded everyone to change password
- Eanes thanked her colleagues for participating in the half-time faculty-staff basketball challenge
- Meyer announced the upcoming productions of Smash (directed by Joe Arnold) from February 20-March 15 and Shakespeare's 'The Comedy of Errors' performance scheduled March 6-22
- Walker mentioned the GE meeting on Thursday to discuss performance reviews

**III. Approval of Minutes**

3.1 Minutes February 6, 2015 (Draft)

- M/S/P revised minutes De Land, Dabirian

**IV. Old Business**

4.1 Academic Master Plan

- Discussion deferred to future meeting

#### 4.2 Campus Infrastructure

- VP Kim addressed questions from the February 6<sup>th</sup> presentation on Campus Infrastructure. Discussion included the following topics:
  - College Park West (Western Law School) – UEE and ASC among the tenants to occupy the building, requires seismic retrofit/upgrade
  - Bookstore – ASC reviewing plans to reconfigure space, future of textbooks/online, add another building near TSU to provide Student Services opportunities such as Career Center
  - Deferred Maintenance – Budget of \$1 million for state buildings and \$700k for TSU. Options: 1) \$1 million deferred maintenance budget, 2) One-time funds, 3) Carry forward balance, 4) Bond financing, 5) System-wide deferred maintenance funding. Reserves are not currently set aside to address deferred maintenance.
  - CSU advocating for additional budget due to an increase in state tax revenue. Additional funds could be used toward addressing deferred maintenance needs.

### V. New Business

#### 5.1 High impact practices (HIPs) – Amir Dabirian & Shari McMahan

- Dabirian and Guest McMahan presented an overview of High Impact Practices with a powerpoint presentation covering the following topics:
  - Defining HIPs – Learning opportunities inside and outside the classroom
  - Common HIPs – 1<sup>st</sup> Year Seminars/Experiences, Common Intellectual Experiences, Learning Communities, Writing-Intensive Courses, Collaborative Assignments/Projects, Undergraduate Research, Diversity/Global Learning, Service and Community-Based Learning, Internships, Capstone Courses/Projects
  - Titan REACH Higher – Five actions involve Research, Experiential, Active, Community, Human. NOTE: 1. Engaging in Research ‘*and Creative Activities*’
  - Pre-Hip Inventory – Academic Affairs and Student Affairs student impact
  - HIPs Draft Process – Inventory, Status/Revised Definition, Matrix, Potential/Champions, Assessment/Performance, Designation/Award
  - HIP Draft Rollout Plan – Faculty Mentor, Train college mentors, IT Rep, Funds, Incentives, Award Program for Faculty
- A draft document identifying four program characteristics summarized in the High Impact Practice Guideline Characteristics and Assessment Matrix was shared with members and guests
  - Nature of experience offered
  - Anticipated student outcomes – performance expectations at appropriately high levels
  - Meaningful and substantive learning interactions with faculty, staff, students or external entities
  - Opportunities for interactions with diversity

#### 5.2 Irvine update

- Discussion deferred to future meeting

### VI. Adjournments

- M/S/P Dabirian, Deland at 2:30 pm.

*Future items:*

- Issues of overall staffing
- Update on Outcomes Based Funding work group
- Look back at the allocations from the May 2013 memo
- Updates on Library
- UPS revision

Respectfully submitted: May Wong

<b>PLANNING RESOURCE &amp; BUDGET</b>		<b>Set FRIDAY 1:00-2:30 PM</b> 10 faculty, each College +Library				10/3yr terms
Andrea Patterson	apatterson	Liberal Studies	HUM	H-233A	7332	2015
Michael Shafae	mshafae	Computer Science	ECS	CS-540	3291	2015
Erica Bowers	ebowers	Reading	EDUC	CP-570-30	4530	2015
Mike DeMars	mdemars	Library	LIBRARY	PLS-273	4768	2015
<b>Bob Mead, Chair*</b>	rmead	Economics	MCBE	SGMH-3398	4479	2015
Stacey Mallicoat	smallicoat	Polits, Admin & Justice	SOC SCI	UH-520	2132	2016
Jon Brusckhe*	jbrusckhe	Human Comm Studies	COMM	CP-420-07	3272	2016
Paul Deland	deland	Mathematics	CNSM	MH-154B	3631	2016
Bill Meyer	wmeyer	Theatre and Dance	ARTS	CPAC-249	3179	2017
Sora Tanjasiri	stanjasiri	Health Science	HHD	KHS-121B	4592	2017
Mildred Garcia	mgarcia	President	ADMIN	CP-1000	3456	Non-voting
Designee: Ann Camp	acamp	Chief of Staff	ADMIN		8678	
Jose Cruz	jcruz	Provost/VPAA	ADMIN	CP-1060	2615	Ex-O Voting
Berenecea Johnson Eanes	bjeanes	VP Student Affairs	ADMIN			Ex-O Voting
Danny C. Kim	dkim	VP-Admin & Finance/CFO	ADMIN	LH-802	2115	Ex-O Voting
Greg Saks	gsaks	VP-UA	ADMIN	CP-850	7030	Ex-O Voting
Amir Dabirian*	adabirian	VP - IT	ADMIN	LH-700A	5000	Ex-O Voting
Lori Gentles	lgentles	VP-HR	ADMIN	CP-770	2425	Ex-O Voting
David McKenzie	dmckenzie	Asst Dean for HSS	STAFF	H-114	2969	Voting
Christa Johnson	chrijohnson	NSM	STAFF	MH-166D	4893	Voting
Neha Ansari	<a href="mailto:asboardchair@fullerton.edu">asboardchair@fullerton.edu</a>		Student			2015
Michael Badal	<a href="mailto:asvicepresident@fullerton.edu">asvicepresident@fullerton.edu</a>		Student			2015
Emily Bonney	ebonney	Liberal Studies	HUM	H-233F	3975	Ex Liaison