

DRAFT

PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
September 20, 2013
12:30 PM – 2:30 PM
PLS-299

Attendance

	Hapreet Bath	√	Berenecea Johnson Eanes	√	Kari Knutson Miller
√	Emily Bonney	√	Nancy Fitch	√	Amy Mattern
	John Bruschke	√	Mildred García	√	Robert Mead
√	Ann Camp representing President Mildred García	√	Stephen Garcia	√	Bill Meyer
√	José Cruz	√	Lori Gentles	√	Andrea Patterson
√	Amir Dabirian	√	Christa Johnson	√	Greg Saks
√	Paul Deland	√	Lisa Kirtman	√	Michael Shafae
√	Mike DeMars	√	Jonny Leggett		

Guests: Balderas, Blumberg, Garcia, Hidalgo, Jenkins, Latif for Bath, Mumford, Song, Walker, Wong

I. Call to Order

- Chair Deland called the meeting to order at 12:32 pm.

II. Announcements

- Saks reminded members and guests about Concert Under the Stars event this weekend. Estimated number RSVPs: 1,000 at sponsored/reserved tables and 1,500 in lawn area
- Dabirian reminded members and guests not to upgrade Apple devices (iPhones, iPads) to iOS 7 until IT has completed their test. IT has identified battery life may be impacted by 10-20% due to brighter graphics.

III. Member Introductions

- Deferred to V. 5.1.1

IV. Approval of Minutes

4.1 #1 PRBC Minutes, September 6, 2013 (Draft)

- Deferred to meeting on October 4, 2013

V. New Business

5.1 President García (Time Certain – 12:40 PM)

5.1.1 Member Introductions

- Introductions of PRBC Committee Members and Guests

5.1.2 2013-2014 Budget

- President García thanked the Committee Members for their service to the University and presented the 2013-2014 Budget in a power point presentation. Chair Deland forwarded a copy of the President’s letter dated September 20, 2013 to committee members.
- Eleven task forces were formed to address operationalizing the Strategic Plan

Schedule A – Summary of FY 2013-14 Budget Allocations and Divisional Budget Reallocation

Description	New Baseline	New One-Time	Divisional Budget Reallocation	Total
Operationalizational of the University Strategic Plan	4,429,898	2,896,760	1,395,905	8,722,563
Reinvesting in Instructional and Support Infrastructure	2,225,598	7,667,228	1,264,071	11,156,897
Strategically Addressing Divisional Structural Deficits	723,068	1,374,137	-	2,097,205
Core Operations critical to support Student Success	1,274,946	8,468,739	-	9,743,685
Total	8,653,510	20,406,864	2,659,976	31,720,350

Schedule B – Operationalization of the University Strategic Plan Allocation

Description	Amount	PRBC Recommendations	Strategic Plan
Recruit and Retain Diverse and High Quality Faculty and Staff	4,987,384	2	3,1,2,4
Optimize Student Advising Services	766,402	3	1,2
Develop and Effective Student Learning Assessment Process	375,000	4	1,2
Diversification of Revenue Streams	1,288,520	5	4,1,2,3
Student Success Initiatives	1,305,257		2,1
Creating a University Strategic Planning Initiative Grant Program	-	-	-
Total	8,722,563		

Schedule C – Reinvesting in Instructional and Support Infrastructure

Description	Amount
Campus Maintenance	3,000,000
Classroom Refurbishment	400,000
Capital Planning	452,424
Instructional Facilities Improvements	4,004,071
Cultural Centers	300,000
Technology Upgrades	760,000
Performing Arts Stage	750,000
Campus Safety	200,000
Additional Instructional Space	1,250,402
Advancement Office Enhancements	40,000
Total	11,156,897

Schedule D – Strategically Addressing Structural Deficits

Description	Amount
Strategically Addressing Structural Deficits	2,097,205

Schedule E – Core Operations Critical to Support Student Success

Description	Amount
Instructional Support	5,122,094
Programmatic Support	3,886,140
Faculty Compensation	300,000
Childcare	73,000
Support of Academic Programs	362,451
Total	9,743,685

5.1.3 Questions and Discussion

- President García commented Chancellor White is aware of CSUF’s low state appropriation

5.2 Plans for Fall 2013 PRBC meetings

- Division Vice Presidents will present a high level 15 minute overview of their respective organization (including organizational charts) at the next two PRBC sessions (October 4 and October 18). Ann Camp to coordinate presentation schedule.

5.3 Updating UPS documents which specify the role of PRBC – discussion and formation of the ad hoc committee to lead the update effort

- Chair Deland asked for volunteers to serve on the Ad Hoc Committee to review and revise PRBC policy and bylaws for the larger committee review
- Ad Hoc Committee Members: Walker, Bonney, Dabirian, Cruz, Garcia, Knutson Miller, Leggett
- Walker will schedule initial meeting of the Ad Hoc Committee

5.4 PRBC Vice Chair

- Chair Deland entertained motions for nomination of a Vice Chair who will serve as the PRBC chair during AY 2014-15
- Dabirian nominated Bob Mead, Fitch nominated Jon Brusckke
- M/S/P Dabirian, Knutson Miller close nominations and proceed to vote
- Votes were collected and tabulated, Chair Deland announced the PRBC Vice Chair for AY 2013-14 is Bob Mead

VI. Adjournment

- M/S/P Dabirian, Kirkman at 1:45 pm.

Future items:

5.2 above should help to fill in details here.

UPCOMING MEETINGS:

12:30 – 2:30 PM, PLS-299

October 4, 2013 - Division Presentations	October 18, 2013 - Division Presentations
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Respectfully submitted: May Wong