

DRAFT

<p>PLANNING, RESOURCE AND BUDGET COMMITTEE</p> <p>Minutes</p> <p>March 21, 2014</p> <p>12:30 PM – 2:30 PM</p> <p>PLS-299</p>

Attendance

√	Hapreet Bath		Mike DeMars	√	Kari Knutson Miller
	Emily Bonney	√	Berenecea Johnson Eanes	√	Amy Mattern
	Erica Bowers	√	Nancy Fitch	√	Robert Mead
√	Jon Brusckhe		Mildred García		Bill Meyer
	Ann Camp representing President Mildred García		Lori Gentles	√	Andrea Patterson
√	José Cruz		Christa Johnson		Greg Saks
√	Amir Dabirian	√	Danny Kim	√	Michael Shafae
√	Paul De Land		Jonny Leggett		

Guests: Forgues, Garcia for Saks, Hidalgo, Kopecky, Lynch for Eanes, Song, Turnbow for Camp, Walker for Bonney, Wong

I. Call to Order

- Chair De Land called the meeting to order at 12:34 pm.

II. Announcements

- Walker acknowledged and thanked Amy Mattern for her role in bringing Bill Nye as the keynote speaker at the Explorations in Citizen Science symposium presented by the College of Natural Sciences and Mathematics on March 20th
- Chair De Land announced Meyer is unable to attend meeting due to his work on Legally Blonde, The Musical
- Hapreet Bath was congratulated in his win as the ASI President
- Brusckhe announced CSUF Debate Team is 2-0 after the win from Liberty University in Lynchburg, VA

III. Approval of Minutes

4.1 #9 PRBC Minutes, March 7, 2014 (Draft)

- M/S/P Mead, Fitch

IV. Old Business

4.1 AS Bylaws and UPS 100.201 Subcommittee report – Sean Walker and Emily Bonney

- Final review of the AS Bylaws:

q. PLANNING, RESOURCE, AND BUDGET COMMITTEE

Cabinet - Draft with edits:

- 1) Composition: Provost and Vice President for Academic Affairs; Vice President for Administration and Finance; Vice President for Human Resources, Diversity and Inclusion; Vice President for Student Affairs; Vice President for University Advancement; Vice President of Information Technology; two staff members jointly appointed by the President and Academic Senate Chair, and two students. **Vice Presidents may send a designee. [BL 11-15] [FACULTY COMPOSITION IS ELSEWHERE IN THE BYLAWS]**

Proposed changes to the Cabinet – Draft document:

- 1) Composition: Provost and Vice President for Academic Affairs; Vice President for Administration and Finance; Vice President for Human Resources, Diversity and Inclusion; Vice President for Student Affairs; Vice President for University Advancement; Vice President of Information Technology; two staff members jointly appointed by the President and Academic Senate Chair, and two students. **Vice Presidents may send a temporary designee. [BL 11-15] [FACULTY COMPOSITION IS ELSEWHERE IN THE BYLAWS]**

Cabinet - Draft with edits:

- 2) Functions. **[BL 09-2]**
 - a. To formulate, review, and recommend policies with respect to the allocation of University resources in the implementation of the Strategic Plan and the fulfillment of the University's Mission;
 - b. To serve as an advisory body on planning, resources and budgetary matters to the President, division heads, and the Academic Senate;
 - c. To review strategic initiatives and make recommendations to the President; and
 - d. To analyze, review, and recommend priorities and resource implications of changes in existing, or the creation of new, academic programs, departments, divisions, or schools.

Proposed changes to the Cabinet – Draft document:

- 2) Functions. **[BL 09-2]**
 - a. To formulate, review, and recommend policies with respect to the allocation of University resources;
 - b. **To review and make recommendations concerning** planning, resources, and budgetary matters to the President and the Academic Senate **aligned with strategic priorities and the University's Mission; and**
 - c. To analyze, review and recommend priorities and resource implications of changes, in existing, or the creation of new, academic programs, departments, divisions, or schools.

- M/S/P Bruschke, Fitch approve AS Bylaws with proposed changes

- Review of UPS 100.201 Subcommittee report
Discussion included types of funds (state operating funds, parking, housing, CERF, lottery)

Cabinet - Draft with edits:

The Planning, Resource and Budget Committee (PRBC) is a collaboration of staff, faculty and administrators with a variety of responsibilities as set forth in UPS 100.001 and further elaborated here. PRBC makes recommendations based on but not limited to: annual budget priorities and reports, allocation of [general funds](#) received at the university, changes to patterns of previous allocations, and key performance indicators for [the University](#) related to the President's Annual Budget Memorandum.

Proposed changes to the Cabinet's Draft document:

The Planning, Resource and Budget Committee (PRBC) is a collaboration of staff, faculty, **student**, and administrators with a variety of responsibilities as set forth in UPS 100.001 and further elaborated here. PRBC makes recommendations based on but not limited to: annual budget priorities and reports, allocation of **General Fund and Student Tuition Fee** received at the university, changes to patterns of previous allocations, and key performance indicators for the University related to the President's Annual Budget Memorandum.

4.2 USPI Subcommittee report – Amir Dabirian

- Discussion deferred to future meeting

V. New Business

5.1 UPS 100.700 and Executive Order 751 (three attachments)

- Discussion deferred to future meeting

5.2 Prioritizing objectives and strategies for our 2014-15 budget recommendations – a review of last year's dot exercise results.

- Discussion deferred to future meeting

VI. Adjournment

- Buschke motioned to adjourn meeting at 2:31 pm. Continue discussion of UPS 100.201 document at April 11th PRBC meeting

Future items:

March 28: PRBC meeting cancelled

April 11: Proposal for the Artists Diploma from the College of the Arts

VP Kim and Provost Cruz will present estimates of possible new funding from CO and how the funding will be structured (including discussion of \$50M RFP process)

Respectfully submitted: May Wong