



Resource Planning and Budget

FY 2023-24 Due Dates

Fiscal Month	Requests	Received By
July 2023	Payroll Expenditure Transfer Budget Transfer Request	N/A, August 9, 2023 by 12:00 p.m., Wednesday
August 2023	Payroll Expenditure Transfer Budget Transfer Request	August 25, 2023, Friday September 12, 2023 by 12:00 p.m., Tuesday
September 2023	Payroll Expenditure Transfer Budget Transfer Request	September 25, 2023, Monday October 10, 2023 by 12:00 p.m., Tuesday
October 2023	Payroll Expenditure Transfer Budget Transfer Request	October 23, 2023, Monday November 9, 2023 by 12:00 p.m., Thursday
November 2023	Payroll Expenditure Transfer Budget Transfer Request	November 22, 2023, Wednesday December 11, 2023 by 12:00 p.m., Monday
December 2023	Payroll Expenditure Transfer Budget Transfer Request	December 18, 2023, Monday January 10, 2024 by 12:00 p.m., Wednesday
January 2024	Payroll Expenditure Transfer Budget Transfer Request	January 22, 2024, Monday February 9, 2024 by 12:00 p.m., Friday
February 2024	Payroll Expenditure Transfer Budget Transfer Request	February 23, 2024, Friday March 11, 2024 by 12:00 p.m., Monday
March 2024	Payroll Expenditure Transfer Budget Transfer Request	March 22, 2024, Friday April 10, 2024 by 12:00 p.m., Wednesday
April 2024	Payroll Expenditure Transfer Budget Transfer Request	April 22, 2024, Monday May 9, 2024 by 12:00 p.m., Thursday
May 2024	Payroll Expenditure Transfer Budget Transfer Request	May 24, 2024, Friday June 11, 2024 by 12:00 p.m., Tuesday
June 2024 *	Payroll Expenditure Transfer Budget Transfer Request	
<p>*Due date as stipulated by the Financial Services Year-end Close Schedule. We will update the information close to end of the fiscal year end.</p>		